

Application for TIAFT's *Bryan S. Finkle Visiting Scientist Grant*

TIAFT's annual *Bryan S. Finkle Visiting Scientist Grant* provides financial assistance of a maximum of USD 7,000 for training of DCF Members or their laboratories. The grant may be used to cover the expenses for the awardee's travel, lodging, and meals for up to a one-month visit.

There are two possible scenarios in which the grant may be used: 1) a DCF Member may apply to visit another TIAFT Member's laboratory to receive training or 2) a Standard Member may apply to visit a DCF Member's laboratory to provide training to the laboratory's toxicology staff. In both instances, the training will focus on analytical methods, instrument operation, quality assurance, and other relevant topics in the fields of forensic and clinical toxicology.

The grant will cover cost-effective direct travel to and from the laboratory where the training will occur (e.g., airfare, train, etc.), as well as the cost of economical accommodation and a meal allowance for the training period. The grant is not to be used to cover the cost of miscellaneous personal expenses, accompanying persons, or tours. Additionally, except for airfare, lodging, and the meal allowance expenses, the grant serves as *reimbursements* of other expenses and not prepayments of such.

Any TIAFT member in good standing is eligible to receive the *Bryan S. Finkle Visiting Scientist Grant* provided that they have been a member for at least two years at the application's closing deadline. No exceptions to these requirements will be made.

Name of Applicant: _____

Affiliation: _____

Professional Address: _____

Country: _____

Email: _____ TIAFT Member Number: _____

What languages are you proficient in? _____

Return completed form to the TIAFT president (president@tiaft.org)

DEADLINE FOR SUBMISSION: 28th February in the calendar year in which the Grant is to be used. Late submissions will not be considered.

GENERAL INFORMATION

A. I have been a TIAFT members since: _____ Standard or DCF Member? _____

NOTE: You must be a TIAFT member in good standing for at least two years prior to the deadline for the travel grant submission.

B. I have previously applied for a *Bryan S. Finkle Visiting Scientist Grant*: _____ YES _____ NO

C. I have previously received a *Bryan S. Finkle Visiting Scientist Grant*: _____ YES _____ NO

If "yes", please list years that the grant was previously received: _____

NOTE: If you have received a *Bryan S. Finkle Visiting Scientist Grant* in any of the last three years, you will not be considered for this year's travel grant.

INFORMATION ABOUT LABORATORY WHERE TRAINING WILL OCCUR

Name of Laboratory: _____

Laboratory Director: _____

Professional Address: _____

Country: _____

Phone Number: _____ Email: _____

Number of TIAFT Members that work in this laboratory? _____

Languages used by the laboratory staff? _____

List of major instrumentation (to include manufacturer and model numbers) available to the laboratory:

ADDITIONAL REQUIRED INFORMATION:

Include the following information with the application. Check each box to indicate that it has been included:

- Essay: A maximum of two-pages written by the applicant explaining why they are applying for this grant and what they hope to gain from it
- Training Agenda: A proposed agenda for the training that includes a detailed itinerary, as well as training goals or outcomes. These must be developed jointly between the applicant and the laboratory. This file must be a maximum of three (3) pages.
- Letter of Support from the management of the applicant
- Letter of Support from the laboratory where the training will occur
- Brief CV including qualifications, summary of professional/research experience, and publications/presentations. Maximum of three (3) pages.

ACKNOWLEDGEMENTS:

Please check each box to indicate that you understand the requirements within each of the following statements:

- I understand that I am to use cost-effective direct travel to and from the site of training (e.g., airfare, train, etc.), as well as a safe and economical choice of accommodation for the training period.
- I understand that I should make every needed effort to obtain a visa (if applicable) in time.
- I understand that TIAFT holds no responsibility for my health and safety, should I be awarded this grant.
- I understand that the grant is not to be used to cover the cost of miscellaneous personal expenses, accompanying persons, or tours/extended stays.
- I understand that if I am awarded a TIAFT *Bryan S Finkle Visiting Scientist Grant*, I will be required to work full-days in the laboratory and make use of the opportunity to educate the and/or learn from the laboratory that is visited.
- I understand that if I fail to meet the training objectives, I may be asked to forfeit some or all the grant.
- I understand that I will be required to write a report on the experience for the TIAFT Board and to published in the Bulletin. This report is to be delivered within 1 month of the end of the travel.
- I understand that I am required to write a letter of thanks to Bryan S. Finkle for the opportunity provided by the grant.
- I understand that since TIAFT is covering the expenses of transportation, lodging, and meals, the host laboratory is not to supplement the payment of these expenses.

Signature: _____ Date: _____

Return completed form to the current TIAFT President