

Application for Annual TIAFT Travel Grant

Annual TIAFT Travel Grants will provide financial assistance of a maximum of USD 2,000 plus the registration fee for that year's annual meeting. The grant will cover the most cost-effective direct travel to and from the annual meeting (e.g., airfare, train, etc.), as well as the cost of economical accommodation for the night prior to the first day of the annual meeting through the night of the farewell banquet. The grant is not to be used to cover the cost of meals, miscellaneous personal expenses, accompanying persons, or pre-/post-conference tours. Additionally, with the exception of the annual meeting registration fee, the TIAFT Travel Grants serve as *reimbursements* of travel and lodging expenses and not prepayments of such.

Any TIAFT member in good standing is eligible to receive a travel grant provided that they have been a member for at least one year at the application's closing deadline for that year's meeting. No exceptions to these requirements will be made.

Name of Applicant: _____

Affiliation: _____

Professional Address:

Email: _____

Return completed form to the TIAFT President - email - president@tiaft.org

DEADLINE FOR SUBMISSION: See website for current closing date (Note: Late submissions will not be considered).

1. GENERAL INFORMATION

A. I have been a TIAFT members since: _____ Standard or DCF Member? _____

NOTE: You must be a TIAFT member in good standing for at least one year prior to the deadline for the travel grant submission.

B. I have previously applied for a TIAFT Travel Grant: YES NO

C. I have previously received a TIAFT Travel Grant: YES NO

If "yes", please list years that the grant was previously received: _____

NOTE: If you have received a TIAFT travel grant in any of the last three years, you will not be considered for this year's travel grant.

D. Have you submitted an abstract to this year's annual TIAFT Meeting? YES NO

If "yes", was it accepted by the meeting organizers? YES NO UNKNOWN

(Please attach a copy of the abstract to this application)

E. How long have you been working full-time in the field of forensic toxicology, to include work on graduate studies? What positions have you held?

List attendance and presentations at previous TIAFT meetings and other international scientific meetings:

2. DEMONSTRATION OF FINANCIAL NEED

F. Please explain why attending this year's annual TIAFT Meeting is important to you:

G. Please explain in detail why you need financial assistance to attend the annual TIAFT Meeting. If you have attended previous TIAFT meetings (or other international meetings) explain how funding was secured for those meetings. Should you not be awarded the TIAFT travel grant, are you likely to attend the annual meeting through other means? Who can we contact to verify your financial need?

H. Do you know if others from your agency or university also applying for a TIAFT Travel Grant? YES NO

I. Please provide an *estimate* of the following costs (in USD). Check that your estimated expenses are as reasonable and accurate as possible:

Travel Expenses:		How was this value obtained? (e.g. Booking.com, Skyscanner)
Airfare:	\$ _____	_____
Train/Bus:	\$ _____	_____
Parking:	\$ _____	_____
Other:	\$ _____	_____
Lodging:	\$ _____	_____

Name of hotel or hostel where you plan to stay:

Total Estimated Expenses: \$ _____

3. ACKNOWLEDGEMENTS

Please check each box to indicate that you understand the requirements within each of the following statements:

- I understand that I am to use the most cost-effective direct travel to and from the annual meeting (e.g., airfare, train, etc.), as well as the cost of economical accommodation for the night prior to the first day of the annual meeting through the night of the farewell banquet.
- I understand that I should make every needed effort to obtain a visa (if applicable) in time
- I understand that the grant is not to be used to cover the cost of meals, miscellaneous personal expenses, accompanying persons, or pre-/post-conference tours.
- I understand that if I am awarded a TIAFT Travel Grant, I will be required to attend the entire TIAFT annual meeting. This includes being present in all scientific sessions, poster sessions, the business meeting, and social events, including the farewell banquet. Further, I understand that if I fail to actively attend the annual meeting, I may be asked to forfeit some or all of the travel grant. Finally, I understand that I will be required to write a report on the meeting for the TIAFT Bulletin to be delivered within 3 months of the meeting's end.

Signature: _____ Date: _____

Return completed form to the current TIAFT President - email: president@tiaft.org